

Bristol Community Health Center 2195 Euclid Avenue, Suite 202 Bristol, VA 24201

> Phone: (276) 669-5179 Fax: (276) 466-8870

Welcome!

We would like to take this opportunity to welcome you to our organization. We want to thank you for trusting us to be your primary medical care provider. Our mission is to provide care for all of your health needs. We provide care using a holistic approach for prevention and treatment. All of our services are integrated to provide you with the best possible outcomes.

Southwest Virginia Community Health Systems, Inc. provides services in Saltville, Tazewell, Meadowview and Bristol VA/TN areas. The services offered are primary medical, dental, vision, addiction recovery, and behavioral health. Please visit our website, svchs.com, for more detailed information about our services and locations.

Enclosed with this communication are the forms that you need to bring to your first visit. It is very important that you bring your Insurance information and a picture identification card, as well. (A driver's license is preferred).

If you have questions relating to your visit, please feel free to contact our staff at 276-496-4492.

Respectfully yours, Bryan Haynes, Executive Director Thank you for choosing Southwest Virginia Community Health Systems, Inc. to handle your healthcare needs.

Please take a few minutes to review and complete the Patient Demographics form as well as the General Consent form.

If you need a slide fee application or would like to review our Privacy policy, they are available on our website www.svchs.com.

Please remember to bring these forms with you to your first visit. We look forward to serving you in the future.

Patient Rights

This health center was created to serve the needs of your community. We want you to be an active part of your treatment here.

- We want you to know what you can expect from us. We want you to be informed about our policies regarding confidentiality, treatment of minors, and other ethical issues. There are some situations, however, when the law itself determines what we must do.
- We want you to know your rights as a patient of this center and to exercise them. A patient who participates in his or her care helps to create a successful outcome.
- You have a right to a reasonable response to your requests for treatment within the scope of the health center's mission, capacity, and regulations.
- You have a right to considerate and respectful care.
- You have a right to confidential treatment. You also have the right to approve or disapprove the release of any disclosures or records, except when release is required by law.
- You have a right to information about your diagnosis, treatments, and prognosis. This information will help you to make informed decisions regarding your care,
- You have the right to prompt and effective pain management and to be informed by staff about available measures
- You have the right to access any information contained in your medical record.
- You have the right and responsibility to participate in decisions about the intensity and scope of your treatment, within the limits of the health center's mission and applicable laws.
- You have the right to care which takes into consideration your psychosocial, spiritual, and cultural values.
- You have the right to accept medical care, or to refuse treatment, to the extent permitted by law. You also have the right to be informed of the medical consequences of refusing treatment.
- You have the right to participate in the consideration of ethical issues that arise in your care.
- You guardian, next of kin, or legally authorized responsible person can exercise your rights for you if you have been medically or legally determined to be unable to participate yourself.
- You have the right to be informed of any research or experimentation which could affect your care. You may then decide whether or not you want to participate in it.
- You have the right to be made aware of advanced directives and to know how this organization will respond to such advance directives.

This Information about patient rights can be found m: The Joint Commission's Comprehensive Accreditation Manual for Ambulatory Care, 2000.

PATIENT "NO SHOW" POLICY SUMMARY

Our patients are strongly urged to keep their appointments. If you cannot make your appointment, please be sure to call as soon as possible when you know you will not be able to come for your visit. "No show" patients (those who don't call & cancel/reschedule, without at least an 2 hour notice or simply do not show up for a scheduled appointment), cause us to hold appointments that would otherwise be used by someone who is ill and may need to be seen by a provider.

SVCHS, Inc.'s policy regarding "no shows" is as follows:

- 1. **First "no show" occurrence** Our staff will call to find out the reason for missing your visit and offer to make another appointment for you.
- 2. **Second "no show" occurrence** You will receive a letter from our staff warning you of the consequences of not presenting for your visit.
- 3. **Third "no show" occurrence** will constitute a "non-compliance issue" which will be discussed with your Care Team. The Care Team determines the severity of the action and determines the outcome. The third "no show" could result in a patient dismissal or necessitate a "Cancellation Status" for the patient. "Cancellation Status" means that if a patient needs to be seen by our providers, they must contact the office after 10:00 a.m. to check for the next available appointment.
- 4. If you are more than 10 minutes late for your appointment, you will be considered a "no show" and will have to reschedule your appointment for another day.

As partners in your care, we respect and acknowledge the confidence you show in our organization by allowing us to participate in your care. By the same token we ask that you respect us and accept responsibility for keeping your appointments as scheduled.

We look forward to a long and rewarding provider/patient relationship and welcome you to our facility.

Thank you & Welcome!

8-13-2021 -No show policy summary

General Consent

	Name:		DOB:	SSN:	
1. 2.	CONSENT TO FILE INSURANCE/CORRECT IN I authorize the release of any and all medical inform I authorize SVCHS to file my insurance for service regard to my insurance coverage and my personal it pay. I understand that claims may be filed electron insurance status or lack thereof. I also understand HIPPA NOTICE OF PRIVACY POLICY I acknowledge that I have received and or have real CONSENT FOR TREATMENT.	nation necessary to process my es rendered. I request that pay information is correct. I under tically through a safety net Int that I am, as a patient, require	ment be made directly to SV stand that I am responsible the ernet portal. I understand the ed to abide by the policies of	CHS. I certify that the information that I have repoor any and all balances that my insurance company at I am responsible for all charges incurred regardle	rted with does no
o.	CONSENT FOR TREATMENT I give my consent to the medical staff of SVCHS to health care, and health maintenance care as deemed sign this consent for treatment.) A "Behavioral Headdress medical conditions associated with acute and acute and the staff of t	d medically necessary. (If the alth Consultant" is a member and chronic mental and emotion	above named individual is a of the primary care team tha all disordered conditions. The	minor at the time of consent, a parent or legal guard t works closely with your medical provider to recog ere is only one electronic health record used between	dian mus gnize and
4. a.	care team members in addressing your treatment pl SVCHS is serious about the responsibility of keepir someone else, you must designate who you want to If we are unable to get in touch with you or some condition, lab results, test results, other treatment anyone else.	ng your medical and account in the have access to this information one calls the office about you	nformation private and confi on and give us your signed I I, please list family member	dential. In order for us to share any of your informater in the information.	l medica
	Name Re	elationship	Phone#	Date	
b.	Name Real Real Real Real Real Real Real Real	_			w.
	Name F	Relationship	Phone#	Date	
c.	Name Re If we are unable to contact you and you l	elationship have an answering macl	Phone#nine, do we have your j	Date permission to leave a message?	
	Yes No				
5.	DATA PARTICIPANT may make your medical in fulfill Data Participant's obligations to release your			ransmit your medical information to a third party, in	ı order to
	PATIENT'S SIGNATURE			DATE	
	PARENT/GUARDIAN SIGNATURE			DATE	
	WITNESS SIGNATURE			DATE	
	(THIS CONSENT FORM WILL BE USEI	O AS NEEDED. YOU MAY	REVOKE OR CHANGE AN	NY OF THE ABOVE CONSENTS AT ANYTIME	.)
	Interpreter (if necessary)				
	Date:				
	~ ~~·				

2021 Consent Revised

ADULT PATIENT DEMOGRAPHIC FORM

PERSONAL INFORMATION: NAME: First Middle Last PREFERRED NAME: ADDRESS:___ PO BOX PHYSICAL ADDRESS/STREET ADDRESS CITY STATE ZIP TELEPHONE: HOME CELL___OTHER____ EMAIL ADDRESS: DATE OF BIRTH: _____ SEX: Male_____ Female____ MARITAL STATUS: Single_____ Married_____ Divorced____ Other____ SOCIAL SECURITY NUMBER: _____ STUDENT: Full -Time Part -Time No RACE: American Indian or Alaskan Native _____ Asian ____ Black or African American ____ Native Hawaiian or other Pacific Islander _____ White ____ Refused to respond _____ ETHNICITY: Hispanic _____ Non-Hispanic _____ Refused to respond _____ RESPONSIBLE PERSON FOR PAYMENT: PHONE:_____ NAME: ADDRESS: RELATIONSHIP TO PATIENT: HOMELESS? YES___NO___ IN TRANSITION? YES___ NO___ **EMPLOYMENT INFORMATION:** EMPLOYER NAME: EMPLOYER ADDRESS:

EMPLOYMENT STATUS: Full-time______ Part-time_____ Unemployed_____

EMPLOYER PHONE NUMBER:_____

FINANCIAL INFORMATION - RANGE OF INCOM	IE PER YEAR: # in	household (including yourself)
\$0 - \$5,000	t to give this information 5,001 - \$10,000 20,001 - \$25,000 35,001 - \$40,000 50,001 - \$55,000 70,001 - \$75,000	\$10,001 - \$15,000 \$25,001 - \$30,000 \$40,001 - \$45,000 \$55,001 - \$60,000 \$75,001 or higher
Do you feel financially strained? YES NO		
EMERGENCY CONTACT:		
NAME:		
ADDRESS:		
TELEPHONE NUMBER:		
RELATIONSHIP TO PATIENT:		
INSURANCE INFORMATION:		
INSURANCE NAME:		
SUBSCRIBER NAME:		
SUBSCRIBER ID#		
GROUP #	EFF. DATE	
INSURANCE PROVIDED BY EMPLOYER? Yes	No	
IS PATIENT COVERED BY INSURANCE? Yes	No	
PATIENT RELATIONSHIP TO SUBSCRIBER:		
SECONDARY INSURANCE (if applicable)		
SUBSCRIBER NAME:	ID#	
GROUP #	EFF. DATE	

1-24-2023 Demographic-revised SVCHS – page 2

IMPORTANT

PHARMACY		PHONE		
ADDRESS				
Translator or interpreter required?:	Yes	No	_	
Patient (or) Guardian Signature		Date:		

Please check one:

PATIENT'S SEXUAL ORIENTATION	PATIENT'S GENDER IDENTITY
Lesbian or Gay	Male
Straight (not Lesbian or Gay)	Female
Bisexual	Transgender Male/Female to Male
Something else	Transgender Female/Male-to-Female
Don't know	Genderqueer (neither exclusively male or female)
Choose not to disclose	Other
	Choose not to disclose

Note:

Collection of this information is a requirement for Community Health Centers in reporting to our Federal granting agency. No names will be attached to collection of this data, only the numbers will be reported.

If you do not wish to answer, please use the "Choose not to disclose" option which is the last option on the chart.

Thank you for your cooperation,

Southwest Virginia Community Health Systems, Inc.

8-13-2021 SOGI – final edit

MEDICAL HISTORY

NEW PATIENT INFORMA	TION			
Last Name	First		M.I.	DOB
Previous or Current Primary Care Physician:	1			'
Primary Care Physician Phone:				
Date of last physical exam:				
PLEASE LIST ANY OTHER PH	IYSICIANS TH	AT CONTRIBUTE	TO YOUR HE	EALTH CARE
NAME	CONTACT NUMBER	SPECIALTY		DATE OF LAST VISIT
CURRENT MEDICAL PRO	DBLEMS			
Please list any concerns or problen	ns you would like	e to address with your	physician:	
MEDICATIONS				
Provide Your Local Pharmacy Nam	ne and Phone:			
List your prescribed and over-the-c		ons (i.e., vitamins, asp	irin, inhalers)	
Medication	Strength		Frequency Ta	aken
Wedleuton	Buength		Trequency To	tken

MEDICAL HIS Current and past medical diag		at apply)					
☐ High Blood Pressure	☐ Kidney sto	** **	☐ HIV/A	AIDS	☐ Insom	nia	☐ Hypogonadism
☐ Diabetes	☐ Enlarged pr	☐ Enlarged prostate		tis C	☐ Depre	ssion	☐ Bladder Cancer
☐ High cholesterol	☐ Urinary inc	continence	Cirrho	sis	☐ Osteop	porosis	☐ Kidney Cancer
Heart disease	☐ Chronic pa	in	☐ Stoma	ch ulcer	☐ Osteon	penia	☐ Prostate Cancer
☐ Heart attack	Arthritis, d	egenerative	☐ GERD	/reflux	☐ Conge	estive heart	☐ Cancer (specify)
Abnormal heart valve	Arthritis, rh	neumatoid	☐ Irritab	le bowel	☐ Crohn	's disease	☐ Cancer (specify)
☐ Heart failure	Arthritis, g	out	☐ Seizur	es	☐ Ulcera	tive Colitis	☐ Cancer (specify)
☐ Stroke	☐ COPD		☐ Migra	ine headaches	☐ UTI		Other (specify)
☐ Kidney disease	☐ Asthma		☐ Sleep	apnea	☐ Erectil	le dysfunction	Other (specify)
☐ Thyroid problems	☐ Glaucoma		☐ Anxie	ty	Curren	tly pregnant?	☐ Previous pregnancies
			Estimated		delivery date:	# times	
☐ Blood clots, legs	☐ Blood clots	, lungs	Exposure t	o: Asbestos	Chemicals	☐ Ionizing Ra	diation
ALLERGIES T Check here if you ha							
Medication		Reac	tion You	Had			
<u> </u>		I					
IMMUNIZATIO	ONS AND	DATES					
If checked, please provide dat	e(s)					I	
☐ Influenza		□ Нера	atitis B			MMR (meas	les, mumps, rubella)
☐ Pneumonia ☐ Shin		gles/Zoster					
HEALTH SCRI	EENINGS	TESTS					
Mammogram			bnormal	Date:	Provi	der:	

		Death	Attack			Problems
Relative	Ag	ge at Time of	Attack	Strok	e Cancer	Problems
D 1 4		rrent Age or	Heart			Other Health
FAMILY HISTORY						
					1 .	
PAST HOSPITALIZ Reason	ATION	Year			Hospital	
DACT HOCDITAL 17	ATION	2				
Operation Operation	X I	Year			Surgeon	
SURGICAL HISTOI	\mathbf{RV}					
Eye exam	☐ Norma	l Abnormal	Date:	Provi	der:	
Bone density (DEXA)	☐ Norma	l Abnormal	Date:	Provi	der:	
Pap smear	☐ Norma	l Abnormal	Date:	Provi	der:	
Fecal occult blood	☐ Norma	l Abnormal	Date:	Provi	der:	

			□ No □ Yes	□ No □ Yes	□ No □ Yes	
Sibling Living	Deceased		At age:	At age:	Type:	
			□ No □ Yes	□ No □ Yes	□ No □ Yes	
Sibling Living	Deceased		At age:	At age:	Type:	
			□ No □ Yes	□ No □ Yes	□ No □ Yes	
Sibling Living Deceased			At age:	At age:	Type:	
Grandmother: Mat	ernal		□ No □ Yes	□ No □ Yes	□ No □ Yes	
☐ Living ☐ Deceased	cinai		At age:	At age:	Type:	
Grandfather: Mate	rnal		□ No □ Yes	□ No □ Yes	□ No □ Yes	
	illai		At age:	At age:	Type:	
☐ Living ☐ Deceased			Att age	rit ago	1 ypc	
Grandmother: Paternal			□ No □ Yes	□ No □ Yes	□ No □ Yes	
☐ Living ☐ Deceased			At age:	At age:	Type:	
Grandfather: Paternal			□ No □ Yes	□ No □ Yes	□ No □ Yes	
☐ Living ☐ Deceased			At age:	At age:	Type:	
	LODY					
SOCIAL HIST Place of Birth:	OKY					
Occupation:				Tr	avel outside of	USA: No D
				¥7		CS/1. No
What is your highe						
Marital Status:	Single Partner	red/Significant Other	Married Separa	ted Divorced	Widowed	
Alcohol	Do you drin	k alcohol?				□ No □ Yes
	If yes, what	kind?				
	How many o	drinks per week?				
	Are you con	scerned about the a	mount you dri	nk?		□ No □ Yes
Tobacco	Do you use	tobacco?				□ No □ Yes
	Cigarettes#/day	pks/day	#/day	#/day 🗌 🕻	Cigars#/day	☐ E-cigarettes/vaping

	Number of years used: Year quit:	
Sex	How many sexual partners have you had in the past six months?	
	Illness related to the Human Immunodeficiency Virus (HIV), such as AIDS, has become a major public health problem. Risk factors for this illness include intravenous drug use and unprotected sexual intercourse. Would you like to speak with your provider about your risk of this illness or other sexual transmitted diseases?	□ No □ Yes
Personal Safety	Do you live alone?	□ No □ Yes
	Do you have frequent falls?	□ No □ Yes
	Do you have vison or hearing loss?	□ No □ Yes
	Do you have an Advance Directive or Living Will?	□ No □ Yes
	Would you like information on creation of these?	□ No □ Yes
Depression	In the past two weeks have you felt down, depressed or hopeless?	☐ No ☐ Yes
	In the past two weeks have you felt little interest or pleasure in doing things?	□ No □ Yes
Anxiety	In the past two weeks have you been feeling nervous, anxious, or on edge?	□ No □ Yes
	If yes the how frequently: Several Days More than half the days Nearly every day	
	In the past two weeks have you not been able to stop or control worrying?	□ No □ Yes
	If yes the how frequently: Several Days More than half the days Nearly every day	
Exercise	Sedentary (No exercise)	
	☐ Mild exercise (i.e., climb stairs, walk 3 blocks, golf)	
	Occasional vigorous exercise (i.e., work or recreation, less than 4x/week for 30 minutes)	
	Regular vigorous exercise (i.e., work or recreation, 4x/week for 30 minutes)	
Domestic	Over the last 12 months, has anyone close to you hurt, hit or threatened you?	□ No □ Yes
Drugs	Do you currently use recreational or illicit drugs?	□ No □ Yes
	Have you ever given yourself street drugs with a needle?	□ No □ Yes

Permission for Telehealth Visits

What is telehealth?

Telehealth is a way to visit with healthcare providers, such as your doctor, nurse practitioner, or dentist.

You can talk to your provider from any place, including your home. You don't go to a clinic or hospital.

How do I use telehealth?

- You talk to your provider by phone, computer, or tablet.
- Sometimes, you use video so you and your provider can see each other.

How does telehealth help me?

- You don't have to go to a clinic or hospital to see your provider.
- You won't risk getting sick from other people.

Can telehealth be bad for me?

- You and your provider won't be in the same room, so it may feel different than an office visit.
- Your provider may make a mistake because they cannot examine you as closely as at an office visit. (We don't know if mistakes are more common with telehealth visits.)
- Your provider may decide you still need an office visit.
- Technical problems may interrupt or stop your visit before you are done.

Will my telehealth visit be private?

- We will not record visits with your provider.
- If people are close to you, they may hear something you did not want them to know. You should be in a private place, so other people cannot hear you.
- Your provider will tell you if someone else from their office can hear or see you.
- We use telehealth technology that is designed to protect your privacy.
- If you use the Internet for telehealth, use a network that is private and secure.
- There is a very small chance that someone could use technology to hear or see your telehealth visit.

What if I try telehealth and don't like it?

- You can stop using telehealth any time, even during a telehealth visit.
- You can still get an office visit if you no longer want a telehealth visit.
- If you decide you do not want to use telehealth again:
 - o call 276-496-4433 chose your clinic site and say you want to stop

o It will be as if you never signed this form.

How much does a telehealth visit cost?

- What you pay depends on your insurance.
- A telehealth visit will not cost any more than an office visit for a medical visit. A teledentistry visit could cost more than an in person visit.
- If your provider decides you need an office visit in addition to your telehealth visit, you may have to pay for both visits.

Do I have to sign this document?

No. Only sign this document if you want to use telehealth.

What does it mean if I sign this document?

If you sign this document, you agree that:

- We answered all your questions.
- You want a telehealth visit.

If you sign this document, we will give you a copy.

Your name (please print)	Date
Your signature	Date

SVCHS cares about your safety and well-being. Please take a moment to answer the following three questions
Thank you!
In the past year, have you or any family members you live with been unable to get any of the following when it was really needed? Check all that apply.
 □ Food □ Clothing □ Utilities □ Child care □ Medicine or any health care (medical, dental, mental health, or vision) □ Phone □ Other (please write in notes) □ I do not have problems meeting my needs □ I choose not to answer this question
Has lack of transportation kept you from medical appointments, meetings, work, or from getting things needed for daily living?
 □ Yes, it has kept me from medical appointments or from getting my medications □ Yes, it has kept me from non-medical meetings, appointments, work, or getting things needed for daily living □ No □ I choose not to answer this question
Do you feel physically and emotionally safe where you currently live? ☐ Yes ☐ No

□ Unsure

 \square I choose not to answer this question